ADMINISTRATIVE RULES



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VERSION HISTORY

Version	Changes from previous version	Author	Date
1.12	Number of Member Federations – update, entry fee ECCC	Jacek Slupski	28 October 2026
1.11	Added U14 Festival referee designations; added European departure/arrival requirement for EFC-designated referees; updated referee delegate nomination scope to include Festivals	Etienne Van Cann	16 June 2026
1.10	Added section Government Imposed Entry Restrictions	Etienne Van Cann	6 May 2026
1.9	Number of Member Federations is 42 and clarification of requirements per tournament vs competition.	Etienne Van Cann	4 March 2026
1.8	Penalty - change the name of the fencer/referee after the deadline and athletes (U14 and U17) who are transitioning between nationalities	Jacek Slupski	31 October 2025
1.7	Changes in obtaining refereeing EFC C license – from 2025/2026 season	Jacek Slupski	26 February 2025
1.6	Fees for late registrations and publication of invitations	Jacek Slupski	24 November 2024
1.5	Entry fee, number of referees, referees quota	Comex	16 June 2024
1.4	Add the procedure of creation of the EFC Calendar	Jacek Slupski	21 December 2023
1.3	Update document after Congress and Comex decisions	Jacek Slupski	25 August 2023
1.2	Changes in the procedure of obtaining the EFC C license	Jacek Slupski	29 November 2022
1.1	Extension of the last criterium of the EFC Master List to three seasons	Jacek Slupski	18 August 2021
1	Obtained EFC COMEX approval on 27 February 2021	Etienne Van Cann	27 February 2021
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EFC Organisation

The European Fencing Confederation was founded on 26th October 1991 in Vienna, Austria. Formerly established under the name "Union Européenne d'Escrime", the English name became preponderant.

The international body, charged with the promotion and development of fencing in Europe, regroups 45 member countries. It is the continental confederation with the most active members under the authority of the International Fencing Federation (FIE). With over 4000 FIE-licences – (almost three times more than any other continental confederation) the EFC counts the most active fencers all over the world.

Every year the EFC organizes the European Championships, on senior, U23, junior and cadet levels. Other goals are to promote and develop fencing in Europe, to facilitate technical collaboration between the different members, to co-ordinate and improve the teaching of fencing in Europe and to represent fencing to European authorities.

The EFC established a number of ground-breaking projects for promoting fencing. The cadet circuit started its success-story here before other confederations tried to catch up To facilitate the change from "junior" to "senior" category the EFC established the U23-European Championships and a U23-circuit.

GOVERNANCE STRUCTURE

The EFC is composed of a Congress (legislative body), Executive Committee (executive body), General Secretariat (administrative body) and Commissions (assisting the Executive Committee). The EFC is headed by an elected president. The EFC Executive Committee or Comité Exécutif (COMEX) has a total of 10 elected members, of which most of these preside over the Commissions. The Bureau consists of the President, a Secretary General (managing the General Secretariat), the Treasurer and the Vice-President. The Bureau members are appointed by the President.

The management of the EFC is bound by Statutes and Internal Rules. The Congress, as the supreme body, makes decisions relating to the Statutes and Internal Rules and their method of implementation and application.

A chart of the EFC organisation has been attached in Appendix A.

EFC NATIONALITY CHANGE

TRANSFERS BETWEEN FEDERATIONS

FOR EFC CIRCUIT COMPETITIONS (IN CATEGORIES U14, CADET AND U23):

If a Federation asks for a change of fencing nationality, the TD asks both the Federation of Origin (the Federation where the fencer is currently registered) and the Member Federation of Destination (the Member Federation the fencer wants to move to) for approval. In case both approve, the fencer's EFC nationality change is processed by the TD. If (at least) one of the Federations involved does not approve, the change is not made. After the change has been made the fencer can participate in EFC circuit competitions under the destination EFC-nationality but not in EFC championships (see section For EFC Championships). The change of EFC nationality is irrespective of passport nationality, but once a fencer has registered with the FIE, FIE rules for nationality changes are being followed. The highest principle governing the transfer of nationality in the EFC is that the change of EFC nationality is irrespective of the age and passport nationality, but once a fencer has registered with the FIE, FIE rules for nationality changes are being followed. Unless a fencer is registered with the FIE, the registration in the EFC database will be simply modified for the nationality where he/she lives. In those cases, there is no need to ask the original federation to register the fencer.

FOR EFC CHAMPIONSHIPS:

The change of EFC nationality change can only be considered if the fencer has the nationality of the Destination Member Federation: either the fencer has a dual nationality or has changed the nationality to that of the Destination Member Federation. If the foregoing is the case and if both Federations agree the fencer's EFC nationality can be changed. Starting at the EFC championships requires the approval of the fencer's new Federation. The fencing Federation of Origin does not have to be a Member Federation. Passport nationalities are not being checked by the EFC: this is the responsibility of Member Federations.

FENCERS FROM NON-MEMBER FEDERATIONS

Fencers from non-Member Federations (but that are FIE Member Federations) can participate in all EFC circuit competitions but not in EFC Championships. The same process is being followed as for Member Federations: the Non-Member Federation asks the EFC for fencer's licence and registers the fencer. This happens only for EFC U14, cadet and U23 circuit competitions.

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GENERAL REMARKS:

Nationality changes can occur multiple times between Federations. Ranking results are personal and are being maintained even after an EFC fencing nationality change. The difference between the FIE and EFC approach is as follows:

The FIE deals with nationality changes in the following way:

- only applicable in case of dual nationality or passport nationality change
- one time change

The reason for more flexibility from the part of the EFC than from FIE is that the EFC follows EU Regulations of Freedom of Movement. Parents migrate easily between European countries and the EFC should administratively support their fencing children.

Please also take note of Section 3 in the Statutes and the relevant provisions in the Handbook of Regulations.

ATHLETES (U14 AND U17) WHO ARE TRANSITIONING BETWEEN NATIONALITIES AND THAT ARE IN THE PROCESS OF ACQUIRING CITIZENSHIP OF THE COUNTRY OF THE DESTINATION MEMBER FEDERATION PROVIDE TO EFC :

1. Provision of evidence from federation of origin – e.g. a letter to confirm that the athlete is, in the view of the federation of origin ineligible to represent that federation and does not oppose a transition to the federation of destination.

2. Letter from the resident country (country of destination) – to confirm that the athlete is currently in a legal process to acquire citizenship of that resident country and that they are not yet eligible to compete for their resident country.

3. A letter from the parents of the athlete to confirm that they are in the legal process of acquiring resident country citizenship.

4. Based on above documents EFC can give the athlete a new license (EFC-destination country license).

5. Concerning the referee quota requirement: the fencers transitioning count towards the quota for referees for the country of destination.

6. The country of destination requests the license for the transitioning fencers and is responsible for the payments of licenses.

EFC CALENDAR

DESCRIPTION OF THE SEASON

The EFC Season starts on 1 September and ends on 31st August the year after.

PROCEDURE OF SELECTING TOURNAMENTS TO THE EFC CALENDAR

The procedure of selection tournaments to the EFC calendar is as follows:

1. The selection of tournaments concerns U-14, U-17 and U-23 Cups.
2. After publishing the FIE Calendar for each season, Secretary General sends EFC templates and invites all Member Federations to submit their applications using these EFC templates.
3. The time for submitting applications cannot be shorter than 14 days from the date of notification.
4. Based on the submitted applications the Secretary General sends all applications to the Sport Director who prepares a proposal of the EFC calendar and sends a recommendation to Secretary General and Competition Commission's President.
5. The Competition Commission prepares a recommendation to the EFC Executive Committee no later than 14 days after receiving applications from Sports Director.
6. After approval of the Executive Committee, the Secretary General creates comprehensive calendar for publishing.

TYPES OF EFC TOURNAMENTS

Types of EFC tournaments organized as determined by the Congress:

- Senior European Championships
- Cadet and Junior European Championships
- U-23 European Championships
- Circuit Cadet Cups
- Circuit U-23 Cups
- European Club of Champions
- Circuit U-14 Cups

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AGE CATEGORIES

The EFC recognizes the following age categories:

- Senior – Over 20 years
- U-23 (Youth) – up to 23 years
  Fencers taking part in all the official EFC U23 competitions must be under 23 years old at midnight on the 31st December of the year preceding the year in which the Championships competition takes place.
- Junior – up to 20 years
  Fencers taking part in all the official EFC Junior competitions must be under 20 years old at midnight on the 31st December of the year preceding the year in which the Championships competition takes place.
- Cadet – up to 17 years
  Fencers taking part in all the official EFC Cadet competitions must be under 17 years old at midnight on the 31st December of the year preceding the year in which the Championships competition takes place.
- U-14 – up to 14 years
  Fencers taking part in all the official EFC U14 competitions must be under 14 years old at midnight on the 31st December of the year preceding the year in which the Championships competition takes place.

PUBLICATION OF INVITATION

1. Invitation for all tournaments organized under EFC flag must be sent from organizer to the EFC no later than 2 months before the tournament starts.
2. If there are no objections and the invitation does not contain errors, EFC will publish the invitation on the EFC website within 48 hours.
3. If an error occurs in the invitation, EFC sends the invitation back to the organizer for corrections which must be done within 48 hours. After reviewing updated invitation by the EFC, invitation must be published promptly.
4. After publication of the invitation on the EFC website, organizer cannot withdraw the tournament, except force majeure.

In case of cancellation of the competition less than 2 months prior to the scheduled date the tournament will be assigned by the Executive Committee to a different organizer and in such situation the original organizer is obliged to cover costs of the plane tickets and accommodation of delegations having bought nonrefundable or non-changeable tickets and non-refundable hotel rooms, upon presentation of the corresponding receipts.

GOVERNMENT-IMPOSED ENTRY RESTRICTIONS

An organising Member Federation shall not be subject to any EFC sanction, fine, or adverse finding arising from the inability of athletes, officials, or other accredited participants from one or more Member Federations to participate in an EFC competition hosted by that organising Member Federation, where such inability is caused directly by a governmental measure — including but not limited to a refusal of entry, a visa denial, an entry ban, a travel restriction, or any equivalent administrative or legislative act issued by a competent authority of the organising Member Federation's country — that is beyond the control of the organising Member Federation.

To benefit from the exemption in the previous paragraph, the organising Member Federation must demonstrate that it:

(a) provided timely and accurate information to all registered participants regarding applicable entry and visa requirements for the competition;

(b) took all reasonable steps available to it to facilitate compliance with those requirements and, where practicable, to obtain any necessary governmental clearances, authorisations, or approvals;

(c) notified the EFC Secretariat promptly upon becoming aware that entry may be restricted for any registered participants; and

(d) cooperated in good faith with any EFC, participant, or Member Federation effort to identify alternative arrangements.

The exemption in the first paragraph of this section does not apply where the organising Member Federation was, or ought reasonably to have been, aware of a likely entry restriction at the time of submitting its hosting application and failed to disclose this circumstance to the EFC. Where the organising Member Federation disclosed the restriction to the EFC at the time of submitting its hosting application and the EFC accepted the application with knowledge of that restriction, the exemption in the first paragraph shall apply in full.

Where participants from one or more Member Federations are denied entry by governmental act, this shall not constitute a breach of EFC competition or eligibility rules by the affected Member Federations. Competition results and rankings shall be determined on the basis of participants who are present and able to compete.

Nothing in this Article obliges the EFC to relocate a competition after a hosting contract has been concluded, or imposes any liability on the EFC arising from a government-imposed entry restriction.

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NUMBER OF TOURNAMENTS

N	Tournament	Maximum number of tournaments in the season
1	Senior European Championships	1
2	U-23 European Championships	1
3	Cadet and Junior European Championships	1
4	U-23 Circuit Cups individual	Not limited
5	U-23 Circuit Cups teams	Not limited
6	Circuit Cadet Cups in sabre - individual	8
7	Circuit Cadet Cups in sabre - team	8
8	Circuit Cadet Cups in epee - individual	8
9	Circuit Cadet Cups in epee - team	8
10	Circuit Cadet Cups in foil - individual	8
11	Circuit Cadet Cups in foil - team	8
12	Team European Cups	2
13	U-14 Cups – individual	Not limited
14	U-14 Cups - team	Not limited

REFEREEING

PROCEDURE OF OBTAINING THE EFC C LICENSE

The EFC "C" license will be awarded to candidates who obtain marks of 4 or 5 (5 being the highest note) within a maximum of 2 consecutive seasons. The following criteria are used for awarding related note during evaluation of referees:

- **5 excellent**: with no mistake;
- **4 very good**: with small mistakes doing a good job
- **3 fairly good**: needs some small improvements
- **2 Quite satisfactory/Poor**: Needs to improve the skills substantially
- **1 Fail**: Should not stand at pistes at the moment. Needs to improve the basic refereeing skills.

Any referee who will receive low points (1 or 2) two times in one season is not allowed to be a referee for current season.

Evaluation of referees can take place at all EFC CC competitions. Thus, candidates can choose competitions suitable for them.

The procedure of obtaining evaluations:

- It consists of mandatory participation of referees at the seminar organized always ca 1 hour before start of concerned competitions. EFC is assigning a delegate for every competition of EFC CC. That delegate is observing the activities of referees at pistes. The seminar is mainly focused on sharing experiences of delegate with referees of the competition; however, referees can be also asked about guidance on rules. Principally the delegate is using the pause after the round of pools for another meeting with referees. Besides that, the delegate can address referees even during competitions if they are free, for explaining his/her opinion about their refereeing. Finally, delegates complete an evaluation sheet to be sent to President of the EFC Referee Commission and EFC Secretary General.

- The EFC delegate is cooperating with DT of EFC competitions and is entitled to propose a pool of referees for draw, but also to stop some referees who are not competent at a given phase of competition. However, he/she can only advise the DT - not to decide about it.

- The EFC Referees commission will personally inform the candidates about the details of their evaluation to support further improvement of their work as referees and to prepare them to become FIE referees. As this information is sensitive no personal notes will be openly published.

The EFC C licence is valid for 2 consecutive seasons. If a referee has not successfully passed the FIE examination for 2 years or/and has not participated as a referee in the EFC CC Cups for 2 consecutive seasons, in order to maintain his licence a referee must perform a function on CC cup minimum one time in third season. If a referee has not

participated in CC Cups in 3 seasons in a row, his EFC C license is no longer valid and such referee must apply for an EFC C license anew.

If C licensed referee receives from EFC delegate "no" two times during the EFC U17 competition due to performance compared to evaluation 2 and lower the EFC C license is invalid and such referee must apply for the license as a new candidate.
Rules to obtain EFC C licence:
“C licence” as first licence
2 evaluations
A referee must receive 2 times 5 (excellent) evaluation
4 evaluations + mandatory online seminar
A referee must receive 4 times 4 (very good) evaluation
“C licence” as 2nd or 3rd license (FIE licence holders)
2 evaluations
For referees who have FIE licence in other weapon (s) 2 evaluations 4 or 5 are sufficient

AGE AND REQUIREMENTS OF REFEREES

N	Tournament	Age of referees	Minimum requirements
1	Senior European Championships	20-60	FIE license (s)
2	U-23 European Championships	18-60	FIE license (s)
3	Cadet and Junior European Championships	20-60	FIE license (s)
4	U-23 Circuit Cups	18-60	National referee
5	Circuit Cadet Cups	18-60	National referee
6	Team European Cups	18-60	National referee
7	U-14 Cups	18-60	National referee

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NUMBER OF REFEREES

N	Tournament	Number of referees
1	Senior European Championships	35: 27 referees from EFC and 8 referees from LOC
2	U-23 European Championships	26: 18 referees from EFC and 8 referees from LOC In case of 4 days Championships the total must be 30: 22 referees from EFC, 8 referees from LOC
3	Cadet and Junior European Championships	35: 27 referees from EFC and 8 referees from LOC In case of 8 days Championships the total must be 40: 32 referees from EFC, 8 referees from LOC
4	U-23 Circuit Cups individual	1-3 fencers per competition – no referee required 4-9 fencers per competition – 1 referee 10-15 fencers per competition – 2 referees 16-20 fencers per competition – 3 referees
5	Circuit Cadet Cups individual	1-3 fencers per competition – no referee 4-9 fencers per competition – 1 referee 10-15 fencers per competition – 2 referees 16-20 fencers per competition – 3 referees
6	Circuit Cadet Cups team	1-2 teams per competition – 1 referee 3-5 teams per competition – 2 referees

7	U-14 Cups	Not limited
9	Other relevant rules	Registration of a referee through EFC service portal is mandatory. It is not allowed to register a referee at the venue.
8	U14 Festival	6 Designated referees by EFC (combination of minimum two referees by each licence), other referees not limited according the national quota based on number of fencers

FIE REFEREES EXAMINATIONS

The refereeing examinations take place in special events organized by the FIE in collaboration with host federations in September and October.

LICENCES

All referees whether from a Member Federation or a non-Member Federation (including candidates for FIE refereeing exams) must have an EFC valid licence in order to officiate at all competitions organized by or run on behalf of the EFC.

DRESS CODE

All referees must wear uniform. This uniform consists, for men, of a jacket, a pair of trousers and a tie and for women of a jacket, a skirt (or trousers) and a scarf. Jackets, trousers and skirts must be dark blue.

SUPERVISING REFEREES

Referees are observed and supervised by the EFC referee delegates at competitions nominated by the Executive Committee. At each tournament where a delegate is designated, the delegate must prepare a report which contains referee´s evaluation. Once a year EFC Referees Commission presents to EFC Executive Committee's meeting a summary of all evaluations of referees.

Referees delegates are nominated for European Championships, Festivals and Circuit Cadet Cups.

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The Referees' delegate is in charge of:

- providing the seminar for all referees officiating at given event;
- on CC Cups elaborate evaluation with notes 1 (low) to 5 (high) of referees in the competition, which will be made available for Member Federations and/or concerned referee;
- prepare a short report about running of competitions to be issued by the delegate after the end of the tournament to the Technical Director and the chair of the Refereeing Commission;
- to check if an organizer has created good conditions in accordance with EFC rules;
- has a right to give recommendations about referees to be used for drawing at given phase of competition to DT managing that event.

REIMBURSEMENTS OF REFEREES AND DELEGATES

Referees and delegates at European Championships:

- The organizer arranges travel and accommodation and covers all costs
- Any additional cost associated with travel must be consulted in advance with the organizer. These additional costs are limited to 100 Euro.
- The transportation costs to and from the airport exceeding 100 Euros must be consulted in advance with the organizer and with EFC Secretary General.
- Insurance during travel and stay during European Championships will be covered by the EFC.
- The designated referees by EFC have to arrive from and depart to a city in Europe.

Referees delegates in Cadet Circuit Cups:

- EFC covers travel costs, per diems, insurance, visa (if needed) and transfer from place of their permanent stay to airport and back (if needed);
- The organizer covers accommodation (with breakfast, refreshment during competitions and dinner), and local transfers;
- Other costs must be consulted with Secretary General before conducting a financial commitment.

PROCESS OF SELECTING REFEREES TO THE EFC MASTER LIST FOR EACH SEASON

Secretary General asks member federations to submit their proposals no later than 31.07 each year. Secretary General sets up a deadline for submitting applications, assuming that the time cannot be shorter than 14 days from the date of notification.

Criteria in the process of selecting referees to the EFC Master List:

Master List

Each Member Federation is requested to propose:

up to 3 referees from each weapon with minimum 2 FIE licences;

unlimited number of referees with 1 FIE licence who are proposed as reserves.

Based on submitted applications the Refereeing Commission will select and propose a composition of the list of referees to the Executive Committee for final approval.

The Secretary General provides the list of proposed referees to the EFC Referees Commission.

After receiving selected list from EFC Referees Commission, the Secretary General sends the list to the EFC Comex for official approval.

After receiving the EFC Comex official consent, the Secretary General informs immediately all member federations about referees selected to the EFC Master List and publishes the list on the EFC website.

From this list referees are selected for European Championships.

PROCESS OF SELECTING DELEGATES TO THE EUROPEAN CHAMPIONSHIPS

Delegates are selected by EFC Commissions and Councils.

Secretary General asks President of each Commission and Council to provide a proposal for each European Championship, no later than 4 months before European Championships starts.

Proposed candidates are collected by Secretary General and provided to the EFC Comex for the approval.

After receiving the EFC Comex consent, Secretary General sends the list of delegates to Local Organizing Committee and official designations to selected delegates. In case of an exceptional rejection of the designation, the Secretary General informs immediately the EFC Comex and sends designation to the replaced delegates.

FEES

MEMBERSHIP

According to the Congress decision of 2011 the membership fee is 300 EUR.

LICENCES

According to the Congress decision of June 2023 the EFC licence is 25 EUR.

ENTRY FEES

N	Competition	Fee per fencer/team
1	Senior European Championships - Individual	150,00 EUR
2	Senior European Championships - Team	300,00 EUR
3	European Cup of Club Champions - Team	300,00 EUR
3	U-23 European Championships - Individual	150,00 EUR
4	U-23 European Championships - Team	150,00 EUR
5	Junior European Championships - Individual	150,00 EUR
6	Junior European Championships - Team	150,00 EUR
7	Cadet European Championships - Individual	150,00 EUR
8	Cadet European Championships - Team	150,00 EUR
9	Circuit Cadet Cup - Individual	25,00 EUR
10	Circuit Cadet Cup - Team	75,00 EUR
11	Circuit U-23 Cup - Individual	up to 40,00 EUR
12	Team European Cup	100,00 EUR
13	U-14 Cups – Individual	25,00 EUR
14	U-14 Cups – Team	75,00 EUR

- 5,00 EUR per fencer to be paid to the EFC by the organising committee after the tournament.
- 15,00 EUR per team to be paid to the EFC by the organising committee after the tournament.

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PENALTIES

N	Penalty	Recipient	Per referee per day/ per competition
1	Missing referee on Circuit Cadet Cup	Organizer	500,00 EUR
2	Missing referee on Circuit U-23 Cup	Organizer	500,00 EUR
3	Entry of each fencer after the deadline	EFC	50,00 EUR
4	Entry of each referee after the deadline	EFC	100,00 EUR
5	Entry of each team after the deadline	EFC	200,00 EUR
6	Registration of a fencer through the EFC service portal and non-participation in the competition. In case of force majeure, the fee is not charged	EFC	200,00 EUR
7	Change the name of the fencer/referee after the deadline	EFC	50,00 EUR

TIMELINES

N	Fee	Deadline	Concerns	Validity	Payment method	Recipient
1	Membership	31.03 each year, however a federation may only compete in an EFC championship after having paid its membership fee.	Member Federation	1 year	Bank transfer	EFC
2	Licences	Before participating in the EFC tournament	Fencers, Referees, Coaches	1 season	Bank transfer	EFC
3	Entry Fees	Before EFC tournament	Fencers	1 tournament	Cash, bank transfer	Organizer
4	Penalties	Before EFC Tournament	Member Federation, Team	1 tournament Missing referee at the EFC Tournament	Cash, bank transfer	Organizer
5	Penalty	After EFC Tournament	Member Federation	1 tournament Non entry of referee on the EFC web site	Bank Transfer	EFC

PROTOCOL CODE

ORDER OF PRECEDENCE FOR ALL CEREMONIAL FUNCTIONS

For all official events of the EFC: Congress, European Championships (senior, junior and cadets), and Circuit Cup competitions, the order of precedence is as follows:

- The President of the FIE or the person on his behalf;
- The President of the EFC or the person on his behalf;
- Government representatives and sport authorities;
- Former EFC Presidents, according to the order in which they were elected;
- The EFC Secretary General;
- The EFC Treasurer;
- The EFC Vice-President;
- Other members of the EFC Executive Committee;
- Technical Director of the FIE
- Technical Director of the EFC
- Members of Honour of the EFC, in the order of the dates of their nominations;
- Presidents of the National Federations;
- Delegation leaders from the National Federations if they are not Presidents of their Federations;
- The members of the EFC commissions and Councils
- Local authorities
- Sponsors, partners

EUROPEAN CHAMPIONSHIPS

The EFC Secretary General who is also responsible for the Protocol procedures is preparing in details all actions in close co-operation with the Local Organizing Committee.

Tasks to be performed:

THE DISPLAY OF FLAGS

A display of flags is required at all EFC events. In the main competition hall (finals or elimination rounds) where the events take place, the flags of the EFC and the organizing country, encircled by those of all the participating nations, must be hoisted and flown on centrally placed flagpoles for the entire duration of the competition. If preferred, the display of flags may be electronic. A second set of flags, if available, may be flown in an additional hall. The order of flags on display is the order of the IOC country abbreviations, see attachment B.

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The opening ceremonies

An opening ceremony must be organised at all European Championships. It must take place just before the first final of the championships. If an important personality of the country in which the championships are taking place has been invited to open the championships, he/she will be welcomed at the entrance of the competition hall by the President of the organising federation and the President of the LOC, who will introduce him/her to the President of the FIE (or his representative) and their colleagues. The President of the EFC, or the person on his behalf and the President of the organizing federation will then lead him/her and accompanying guests to the stand of honour.

The ceremony must respect the following order:

- An optional interlude in the form of a brief spectacle: this must be of short duration (maximum 20 minutes).
- Immediately afterwards, a parade of the flags of the participating countries: the flags are carried by young fencers from the organizing country or by hosts and/or hostesses trained to do so.

The opening ceremony should not take longer than 30 minutes.

THE FINALS PRESENTATION

At the beginning of each final the finalists are presented to the audience and their best 2 results are announced. The fencers must be dressed in fencing clothing, holding a weapon in their hand. When their name is called, they will step forward and salute the audience.

All referees, video-referees and assistant referees involved in the final are also presented.

The announcer presents referees: name-last name-country. When their name is called the referee must step forward and acknowledge the audience (with a small bow, no waving or clapping) on 1 or both sides of the arena as appropriate.

THE MEDAL CEREMONIES

A medal ceremony must be organized for every competition at all EFC events. During each ceremony the playing of the national anthem of the winner is compulsory. Each ceremony must also incorporate the national flags of the medal winners.

The awarding of prizes must take place as soon as possible after the final bout.

The medal ceremony podium is located on or near the finals piste. The place for the winner (or the winning team) is slightly higher than that for the second, who is on their right, and for the third(s) who is(are) on their left. There must be no advertising visible on the medal ceremony podium.

The officials scheduled to award the prizes, having been notified beforehand, are led from the stand of honour to the podium by a host or hostess. The teams or fencers ranked 1st, 2nd and 3rd march in, dressed in their national tracksuits. They must not be carrying their weapons or their national flags. The fencers stand just behind the podium,

each standing behind their respective place on the podium. Fencers must not take any 'selfies' until after the end of the national anthem.

As each fencer is announced they step forward and mount the podium in the appropriate place.

The medals and trophies will then be awarded by the President of the EFC, accompanied by a member of the LOC to congratulate the winning fencers or teams (with flowers if available), beginning with the bronze medal(s), then the silver and finally the gold. In the absence of the President the order in accordance of the order of precedence is to be strictly followed.

The national flag of the winner will be hoisted on the central flagpole, and those of the fencers or teams placed 2nd and 3rd will be hoisted on the 2 (or 3) flagpoles to the right and left of the central flagpole, facing the official stand. While the national anthem (in its entirety) of the winning country is played, the 4 fencers or 3 teams and the spectators turn towards the flags.

For European Championships actual flags must be raised during the ceremony.

For all other EFC/FIE events: the use of electronic flags (1 set only) is optional. It is not obligatory to raise the flags during the ceremony, but they must be presented in an appropriate way for the ceremony.

Until the official ceremony is finished, nobody is allowed to step on the podium or near the podium at any time. Security personnel must ensure that there is not an invasion of the piste by the public. They must also ensure that medallists are prevented from making any unofficial exits from the field of play into the spectator areas when celebrating their victory. After the official presentation and the national anthem, the organizers may plan the presentation, informally, of additional trophies or prizes.

For European Championships the following are awarded:

- 1. The EFC gold medal and the diploma of European Champion of the EFC to the winners of each individual event, and to each member of each winning team of the World Championships
- 2. A silver medal and a bronze medal for the 2nd and 3rd places in each individual event, and to each member of the teams that were classified 2nd and 3rd.

ADMINISTRATIVE RULES

Medals:

Medals for all European Championships will be provided, by previous arrangement, by either the EFC Secretary General or the LOC. One face of the medals will have the EFC design, and the other face will have the LOC design. The EFC pays for the medals, and the EFC Secretary General approves the final design and quality of the medals.

Diplomas:

- Diplomas for the European Championships will be provided by the EFC.
- Diplomas include the first name and last name and a country.
- Diplomas are signed by EFC President and Secretary General.

During medal ceremony the EFC is awarding besides fencers also personal coaches of medallists at all age category Championships.

Also, the winners of the EFC Cadets and U23 Circuits are awarded prize coupons for the purchase of some fencing equipment.

The winners of the EFC Cadets Teams Circuit ranking are awarded the Cup offered by the EFC, usually provided by the organizers upon financial reimbursement by the EFC.

Some aspects of presentation, in particular those that impact on the VIP experience (such as spectator information, venue dressing and signage).

In advance of the start of competition (not less than 2 months) the EFC Secretary General receives from the LOC the plans and arrangements for all the aspects listed above for review and approval.

THE CLOSING CEREMONIES

A closing ceremony must be organized at all European Championships. Normally this takes place immediately after the prizes for the last finals bout have been awarded. However, by agreement with the EFC Chief of Protocol, it is possible in some circumstances that it takes place immediately before the final's session on the last day. It must respect the following order:

- The President of the LOC or the President of the organizing federation, speaking through a microphone from a podium (usually installed on the finals piste), will say a few appropriate words (maximum 2 minutes).

- The President of the EFC or his representative stands on the podium and declares the championships to be closed, with a few appropriate words (maximum 2 minutes).

The flag ceremony:

- A fanfare is sounded.

- The designated team (often a squad of soldiers) removes and folds the two flags.

- The EFC flag is formally presented to the EFC President by the President of the LOC, who formally presents it to the President, or representative, of the LOC for the European Championships of the following year. (The flag of the organizing country is retained for return to the LOC immediately after the ceremony.

CODE OF CONDUCT

PURPOSE OF DOCUMENT

1.1. This document lays out the Safeguarding principles of conduct for all Persons and Organisations involved in EFC Competitions, whether as participants or organisers.

PRINCIPLES

1.2. This Code of Conduct is issued by the European Fencing Confederation (EFC), the governing body of the sport of fencing in Europe.

1.3. Who is covered by this Code of Conduct? This Code of Conduct applies to all Persons participating and associated with EFC Competitions, including "all fencers, all those who are supporting fencers including parents, coaches, officials, volunteers, spectators, when engaging or participating in or with fencing on or off the piste at EFC Competitions.

1.4. What is the purpose of this Code of Conduct? The purpose is to set out the standards of conduct that are expected and required of all those involved in the EFC Fencing Competitions. It recognises the additional duty of care that exists towards children, persons under the age of 18. These standards reflect EFC's commitment to providing competition environments free from harassment and abuse, our desire to grow fencing for young people in Europe, as well as reflecting generally recognised standards of discipline and good sporting behaviour.

1.5. What behaviours are covered by this Code of Conduct? All behaviours are covered, conduct whether in person, in writing or using any form of electronic and social media communication channels.

1.6. Which standards apply to me? This Code of Conduct is arranged so that the standards which apply to every Person (irrespective of their role or participation in fencing) are set out first and then, for certain groups, additional more specific standards are set out which are applicable to that particular group.

1.7. What are the consequences of not complying? Failure to comply with any one or more of the standards set out in this Code of Conduct, may constitute a breach of the FIE Codes of Conduct and may result in the EFC requesting the FIE to bring disciplinary proceedings or taking other action.

CODE FOR ALL PERSONS & ORGANISATIONS

1.8. All National Federations, Clubs and Persons must:

1.8.1. respect the duty of care that they have towards all other participants
1.8.2. respect the enhanced duty of care that they have towards children
1.8.3. follow the principles of good safeguarding for children and report any concerns
1.8.4. accept the positive obligation to report safeguarding concerns for children

1.9. All National Federations, Clubs and Persons must never:

1.9.1. abuse (physically or verbally), threaten or intimidate a Person whether on or off the piste;
1.9.2. use crude or abusive language or gestures towards a Person;
1.9.3. do anything which is likely to intimidate, offend, harass, insult, humiliate or discriminate against any other Person;
1.9.4. discriminate against any other Person on the ground of their protected characteristics including religion, race, colour or national or ethnic origin.

ADDITIONAL CODE FOR COACHES, REFEREES, VOLUNTEERS, OTHER OFFICIALS

1.10. All coaches, referees, volunteers and other officials in addition must:

1.10.1. Respect every Person particularly children in their care as individuals and treat them equitably and with dignity at all times.
1.10.2. Discharge their responsibilities in a manner free form any sort of harassment or abuse (emotional, physical, sexual, bullying, neglect etc).
1.10.3. Recognise their additional responsibilities and duty of care towards children.
1.10.4. Recognise their individual and collective responsibility to create environments where all fencers can perform/compete free from harassment and abuse.
1.10.5. Strive to be positive role models displaying high standards of personal behaviour.
1.10.6. Report any safeguarding incident in line with EFC and FIE procedures.

1.11. All coaches, referees, volunteers and other officials should never:

1.11.1. Abuse their position of power or trust.
1.11.2. Bully (or encourage others to bully) anyone either physically or verbally, nor reduce anyone to tears as a form of control.
1.11.3. Neglect their responsibility for any child under their care at any time.
1.11.4. Allow or engage in any form of inappropriate touching, eg hitting, slapping, kicking.
1.11.5. Circumvent or attempt to circumvent procedures put in place to protect children and adults-at-risk.

1.11.6. Use exercise as a form of punishment.
1.11.7. Embarrass, humiliate or undermine any individual or cause them to lose self esteem.
1.11.8. Engage or attempt to engage in a sexual relationship with a child or person for whom they are responsible, where they hold a position of trust or imbalance of authority.
1.11.9. Encourage or allow a child or adult at risk to attend a non-public premises (eg a private home), hotel room or secluded place when they will be alone with that person.
1.11.10. Share a bedroom with a child (other than their own child).
1.11.11. Engage in rough, physical or sexually provocative games.
1.11.12. Make sexually suggestive remarks to children even in fun.
1.11.13. Allow the use of inappropriate language to go unchallenged.
1.11.14. Do things of a personal nature for another Person that they can do for themselves unless specifically requested to do so and then with the utmost discretion.
1.11.15. Allow safeguarding allegations to go unchallenged, unrecorded or not acted upon.
1.11.16. Purchase for or provide any child with alcohol.
1.11.17. Avoid creating exploitative relationships or unhealthy dependencies with anyone involved with fencing or their families and close associates.

PARENTS, CARERS, GUARDIANS – ADDITIONAL CODES

1.12. In relation to the fencer that they support, parents, carers and guardians should:

1.12.1. Never force them to take part in sport.
1.12.2. Never verbally or physically abuse them for failure.
1.12.3. Set a good example by being a good role model; recognising fair play, accepting official's judgements and applauding good performance of all.
1.12.4. Encourage them to learn the rules and play within them, discouraging unfair play and arguing with officials.
1.12.5. Use correct and proper language at all times.
1.12.6. Respect the role of coaches/team managers and other officials in relation to managing participation in the competition; do not approach other children without permission.

ADMINISTRATIVE RULES

COMPETITION ORGANISERS – ADDITIONAL CODES

1.1. Competition organisers must:

1.1.1. Ensure safe dispersal of all Persons before vacating the venue(s)
1.1.2. Communicate the EFC Safeguarding Code of Conduct
1.1.3. Provide access to drinking water (this can be on sale)
1.1.4. Provide access to separate (male/female) changing rooms and sufficient toilets
1.1.5. Report breaches of Safeguarding code to EFC

1.2. Competition organisers should:

1.2.1. Appoint a Circuit Event Safeguarding Officer with responsibility for promoting the EFC Code of Conduct and dealing with any breaches according to EFC procedures.

EFC AWARDS

CATEGORIES

1	The best female fencer of the season
2	The best male fencer of the season
3	The best individual coach of the season
4	EFC Fair play trophy
5	Country which won the medal classification in the season
6	Country that won the second place in medal classification in the season
7	Country that won the third place in medal classification in the season
8	The best organization of European Championships in the year

DESCRIPTION

- **The best female fencer of the season** - During the entire season, we will follow female results, mainly at European Championships in all age categories, and this title will be awarded to the athlete who obtains the greatest, best and the most spectacular fencing results in all weapons.
- **The best male fencer of the season** - During the entire season, we will follow male results, mainly at European Championships in all age categories, and this title will be awarded to the athlete who obtains the greatest, best and the most spectacular fencing results in all weapons.
- **The best individual coach of the season** - This title will be presented to coach who, mainly at the European Championships in all age categories, will achieve individually the most medals and/or the most valuable individual medals at the European Championships in all age categories.

- **The best team coach of the season** - This title will be presented to coach who, mainly at the European Championships in all age categories, will achieve the most medals in teams and/or the most valuable medals in team at the European Championships in all age categories.
- **EFC Fair Play Trophy** - This title will be presented to a fencer who stands out with respect for the opponent, friendship, solidarity, equality, tolerance, excellence and all the values that distinguish fencers deserving of the Fair Play Trophy.
- **Country which will win the medal classification in the season** – This award will be presented to country which will win the medal classification in European Championships in all age categories.
- **Country which will take a second place in the medal classification in the season** – This award will be presented to country which will take a second place in medal classification in European Championships in the season in all age categories.
- **Country which will take a third place in the medal classification in the season** – This award will be presented to country which will take a third place in the medal classification in European Championships in the season in all age categories.
- **The best organization of European Championships in the year** - This title will go to the organizer, who will guarantee the best organizational conditions for competitors, referees, spectators and all other people participating in the European Championships in the season. In addition, commitment, encouragement and cooperation with TV and social media channels.

Based on the decision of the Executive Commission from 15.12.2022, EFC Awards are suspended until further notice.

EFC INSURANCE

GENERAL LIABILITY - LIMITS

Premises and Operations liability		
Type of damage	Limits of indemnity	Deductible
Bodily injury, property damage, consequential financial loss and non-consequential financial loss following a risk defined in the article 1.5 of this insurance policy	5 000 000 EUR any one loss and annual aggregate	1 000 EUR each and every loss

More details are available on request in the General Secretariate.

DIRECTORS AND OFFICERS

Policy limit: no less than 500 000 EUR per claim and the aggregate for the Policy period

More details regarding conditions are available in General Secretariate.

TRAVEL INSURANCE

INSURANCES

	NATURE OF BASIC COVERS	LIMIT	TERRITORIAL SCOPE
A	Accidental Death Benefit		Worldwide
B	Supplementary Death Benefit in the event of an air Accident		Worldwide
C	Accidental Permanent Total or Partial Disablement Benefit		Worldwide
D	Coma resulting from a Salaried Employee's Accident		Worldwide
E	Maximum limit of liability in the event of collective Accidental Death or Disablement		Worldwide
F	Medical expenses outside the Insured's home country	More details regarding limit conditions are available in General Secretariate.	Outside the Insured's home country
G	Medical expenses in the Insured's country of origin		Solely in the Insured's home country
H	Hostage taking		Outside the Insured's home country
I	Travel incidents		Worldwide
J	Damage, Loss, Theft or destruction of personal baggage. Damage, Loss, Theft or destruction of professional computer equipment		Worldwide
K	Loss, Theft or destruction of samples		Worldwide
L	Legal Assistance (payment of fees)		Outside the Insured's home country
M	Bail bond advance		Outside the Insured's home country

	NATURE OF BASIC COVERS	LIMIT	TERRITORIAL SCOPE
N	Compensation in the event of "overbooking" on an airliner		Worldwide
O	Political evacuation and natural disasters		Worldwide
P	Cancellation or modification of journey		Worldwide
Q	Search and rescue expenses		Worldwide
R	Non-occupational Life Liability		Outside the Insured's home country In USA and Canada Outside the Insured's home country

Associated services

	NATURE OF BASIC COVERS AND BENEFITS	LIMIT	TERRITORIAL SCOPE
S	Support for the Family in the event of the Insured's Death	More details regarding limit conditions are available at General Secretariate.	Worldwide
T	Conversion of the home in the event of Permanent Disablement of more than 33%		Worldwide
U	Information Service concerning useful services for coping with a Disability and help with rehabilitation into everyday life		Worldwide
V	Psychological Assistance		Worldwide
W	Information Assistance and Aid to Business		Outside the Insured's home country
X	Assistance to persons		Worldwide
Y	Extranet Information and Travel Safety Portal		Worldwide

APPENDIX A. IOC CODE OF COUNTRIES

ENGLISH NAME	CODE OF THE COUNTRY
A	
Afghanistan	AFG
Albania	ALB
Algeria	ALG
American Samoa	ASM
Andorra	AND
Angola	AGO
Anguilla	AIA
Antarctica	ATA
Antigua and Barbuda	ATG
Argentina	ARG
Armenia	ARM
Aruba	ARU
Australia	AUS
Austria	AUT
Azerbaijan	AZE
B	
Bahamas	BAH
Bahrain	BRN
Bangladesh	BAN
Barbados	BAR
Belarus	BLR

ENGLISH NAME	CODE OF THE COUNTRY
Belgium	BEL
Belize	BIZ
Benin	BEN
Bermuda	BER
Bhutan	BHU
Bolivia	BOL
Bosnia and Herzegovina	BIH
Botswana	BOT
Brazil	BRA
Brunei Darussalam	BRU
Bulgaria	BUL
Burkina Faso	BUR
Burundi	BDI
C	
Cambodia	CAM
Cameroon	CMR
Canada	CAN
Cape Verde	CPV
Cayman Islands	CAY
Central African Republic	CAF
Chad	CHA
Chile	CHI
China	CHN
Colombia	COL
Comoros	COM

ENGLISH NAME	CODE OF THE COUNTRY
Congo, Republic of (Brazzaville)	CGO
Costa Rica	CRC
Croatia	CRO
Cuba	CUB
Cyprus	CYP
Czech Republic	CZE
D	
Denmark	DEN
Djibouti	DJI
Dominica	DMA
Dominican Republic	DOM
E	
Ecuador	ECU
Egypt	EGY
El Salvador	ESA
Eritrea	ERI
Estonia	EST
Ethiopia	ETH
F	
Fiji	FIJ
Finland	FIN
France	FRA
G	
Gabon	GAB

ENGLISH NAME	CODE OF THE COUNTRY
The Gambia	GUM
Georgia	GEO
Germany	GER
Ghana	GHA
Greece	GRE
Guyana	GUY
H	
Haiti	HAI
Honduras	HON
Hong Kong	HKG
Hungary	HUN
I	
Iceland	ISL
India	IND
Indonesia	INA
Iran (Islamic Republic of)	IRN
Iraq	IRQ
Ireland	IRL
Israel	ISR
Italy	ITA
J	
Jamaica	JAM
Japan	JAP
Jordan	JOR
K	

ENGLISH NAME	CODE OF THE COUNTRY
Kazakhstan	KAZ
Kenya	KEN
Korea, Republic of (South Korea)	KOR
Kuwait	KUW
Kyrgyzstan	KGZ
L	
Latvia	LAT
Libya	LBY
Liechtenstein	LIE
Lithuania	LIT
Luxembourg	LUX
M	
Madagascar	MDG
Malaysia	MAS
Maldives	MDV
Mali	MLI
Malta	MLT
Mexico	MEX
Moldova	MDA
Monaco	MON
Mongolia	MGL
Montenegro	MNE
Mozambique	MOZ
N	

ENGLISH NAME	CODE OF THE COUNTRY
Nepal	NPL
Netherlands	NED
New Zealand	NZL
Nicaragua	NCA
Niger	NIG
Nigeria	NGR
North Macedonia	MKD
Norway	NOR
O	
Oman	OMA
P	
Pakistan	PAK
Panama	PAN
Paraguay	PAR
Peru	PER
Philippines	PHI
Pitcairn Island	PCN
Poland	POL
Portugal	POR
Puerto Rico	PUR
Q	
Qatar	QAT
R	
Romania	ROU
Russian Federation	RUS

ENGLISH NAME	CODE OF THE COUNTRY
Rwanda	RWA
S	
San Marino	SMR
Saudi Arabia	KSA
Senegal	SEN
Serbia	SRB
Seychelles	SEY
Singapore	SIN
Slovakia	SVK
Slovenia	SLO
Somalia	SOM
South Africa	RSA
Spain	ESP
Sri Lanka	SRI
Sweden	SWE
Switzerland	SUI
T	
Thailand	THA
Tunisia	TUN
Turkey	TUR
Turkmenistan	TKM
U	
Ukraine	UKR
United Arab Emirates	UAE
United Kingdom	GBR

ENGLISH NAME	CODE OF THE COUNTRY
United States	USA
Uruguay	URU
Uzbekistan	UZB
V	
Venezuela	VEN
Vietnam	VIE
Y	
Yemen	YEM
Z	
Zambia	ZAM
Zimbabwe	ZIM